

PTSA Executive Board Meeting Agenda – 2/5/2020

- I. Call to Order: by BC at 9:06 am
- II. Approval of January Minutes: deferred.
- III. Officer Reports
 - a. Trevor Honohan, School Report:
 - i. Step up to Middle School went well and was well attended. Very large turnout 7th and 8th grade are high school level classes.
 - b. Becky Junod, Falcon Fund Report
 - i. Falcon Fund has three goals:
 1. Beautify/specialize the media center hallway and entrance;
 2. Beautify/specialize collaboration spaces in a manner that promotes use and purpose of these areas;
 3. Outside seating.
 - ii. Collaboration Space Update: Collaboration space is currently the focus for Falcon Fund expenditures. meeting with committee regarding how to outfit spaces in a way that makes spaces useful and inexpensive. Project is expected to be completed by the end of the year.
 - iii. Also, the media center hall is on the list of things to be improved. Goal is to make the hallway feel less sterile.
 - iii. A third goal is the outside seating for teachers.
 - c. President, Brooke Castino
 - i. PTSA General Meeting this Thursday:
 - ii. Nominating Committee for 2020-2021 Board: the nominating committee will be 5 people, Kelly Tatro, Jennifer Cathcart, Devon Quareshi, Trisha Pastor, Annette Reyes. They will be voted in tomorrow at general meeting. Interest forms are due by March 1.
 - iii. Executive Board Interest Form: due by March 1. Meeting to elect new board will be in April
 - iv. Spirit Shirts: Shirts can be paid for with School Pay. Sample shirts will be at the meeting tomorrow.
 - v. Next General PTSA meeting is April 7th at 6:30.
 - vi. May 14th will be the next donor appreciation event. Location TBD. Locations being considered are Grape and the Grain or old Lombardi's space.
 - vii. Suggestion was made that we move the link to the PTSA website
 - viii. Cultural celebration months: celebrations are equal in presentation, but differ from year to year. Money allocated varies depending on focus and programming from year to year.
 - d. Treasurer, Wendy Coomes
 - i. Current Balance: TG and TF reviewed and signed the January bank statement. Total income through Jan \$89,061.67; total expenses \$43,629.88; Balance as of 2/4 is \$48,438.99.
 - ii. WC reviewed the expenses and found that they were legitimate. Noted that some of the subscription fees may go up.
 - e. VP Fundraising, Kristen Reynolds

- i. Park Life Group Falcon 5K recap: We made almost \$10,000 on the 5K. 542 people registered. We chose not to promote this event as a “sponsor my child” type of event but this could be an option in future years if the school wants to raise more money through this event.
 - ii. Thanks to Epic Sports Management – they were helpful and generous in putting on the Falcon 5K.

- f. VP Events, Kristin Morgan
 - i. Cultural Arts Update: International Night was a big success and was very well attended. Also, only one country requested reimbursement for their expenses for their table. Chinese New Year performance and Flamenco dancer were very good. APS family from South Africa is willing to speak in the last week of February. Trevor will have more details for the General meeting. There is a door decorating contest as well. Women’s history month is next month. Ashley French is educated in women’s history and will make a presentation next month. Suggestion made to notify school of other outside school events celebrating different cultural months.
 - ii. Staff Appreciation Week (Feb 10-14): amazing line up with many themes. Principal Trevor has activities for the school and parents to support the teachers. Schedule was sent out via email to parents and community. \$25 AmEx gift cards have been ordered. FW suggested that we make sure to refer to Staff Appreciation as “staff” and not just “teacher” appreciation week.
 - iii. Night at the Nest – Bounce houses, food trucks, live music, need to determine if we will use baseball field or cafetorium. Sunday, March 8th
 - iv. Art Show at Leu Gardens: BC raised a question of whether this is in leu of Art show at the school. Art teacher Mr. Riley requested support from the PTSA. \$1,000 has been allocated from the budget for this event. Last year we spent \$1,042 on the school art show.
 - v. Talent show date for April 23. BC suggested that this be more student and/or department led.

- g. Outreach Coordinator, Maddie Heinen
 - i. She is working on cleaning supply drive closet. FW’s Girl Scout Troop will assist in cleaning and organizing the room.

- h. Parent Liaison, Terri Guitton
 - i. TG let parents know that they did not need to plan for teacher appreciation separately.
 - ii. 5th and 8th grade end of year parties are being planned. 5th grade party already has many donations including face painters, photo booth, DJ, furniture rental, lighting. 8th grade planners are still working on what the format will be. 8th grade student survey showed they preferred an overnight lock in rather than a dance, but the school will not allow an overnight lock in. Another suggestion for the 8th grade party is the inflatable/bounce houses that the 8th graders did last year and it was a big success.
 - iii. TG asked if we plan to have a middle school event such as bowling. Last year, the middle school bowling was well attended, mostly by 6th graders. FW suggested school treats or something so that middle schoolers feel celebrated.

- i. PIE Coordinator, Will Dukes
 - i. Red Light Red Light will host an adult only sprit night on February 29th, 5-9.

- j. Membership Chair, Tracy Foust
 - i. West Winter Park Meeting on Feb 20th: free PTSA memberships will be handed out and Dr. Dawkins will inform public re: signing up for Additions Volunteer. Dr. Dawkins will request RSVP’s. Lately, meetings have been held at school to bring the community into the school. Meeting will be about child performance and academics. BC and TF will be attending.

k. Meeting adjourned at 10:26

Next Board Meeting Wednesday, March 4, 2020 @ 9am