



**PTSA General
Member
Meeting Minutes
1/28/19**

- I. Call to Order & Welcome
 - A. Introductions of attendees

- II. Officer Reports
 - A. School Report, Trevor Honohan
 - a. As of today, we are more than half way through the year.
 - b. APS does not put a lot of pressure on children re the FSA; benchmarks are measured in part by i-Ready, one was given in September and another in January; review school wide data with teachers and district; APS students did very well on beginning of year scores and mid -year scores; APS did very well in comparison even when being compared to established schools with similarly situated students populations; APS is double digits above other establishments.
 - c. We have 825 students and growing; as of February 1 students should be registered so that we can plan for curriculum; we expect 1,000 children by the 12th day of school; budgets are based upon number of students on the 12th day of school.
 - d. Open enrollment means that if a school is not full other children can come to the school; full capacity is 1,202; open enrollment will stop after we get to 90% of this number; application for open enrollment will not automatically apply to siblings, but the student here on open enrollment is here for as long as they want to stay.
 - e. Apartments near Fashion Square are zoned for our school.
 - f. APS is 1/3rd middle, 2/3rds elementary.

 - B. President, Francee Williams
 - a. Recap & Update
 - b. If you are not getting newsletters, let a board member know and we will make sure you are on the distribution list;
 - c. Comment box will be in front office for anonymous comments;
 - d. PTSA is working on student surveys to find out what students want for next year;
 - e. PTSA is working on a tech seminar with Winter Park Health Foundation;
 - f. Please reach out through the website to make sure you are getting updates; PTSA has made a lot of effort to reach out but want to make sure we have reached everyone.

 - C. Treasurer, Suzy Strates
 - a. Account status
 - i. Combined foundation and PTSA fundraising efforts
 - ii. To date we have raised \$77,000;

- iii. 5K has raised almost \$10,000 in sponsorships and we have almost 500 people signed up to run; raised \$26,000;
- iv. Tax letters acknowledging donations are rolling out;
- v. Announced that the board authorized \$5,000 for a staff lounge to honor our incredible teachers and staff; Maddie Heinen donated a Keurig machine along with pods.

D. VP of Fundraising, Becky Junod

- a. Fundraising Campaign & Founders wall update: If you were a donor, please let the foundation office know so that Foundation can recognize you;

E. Brooke Castino, Parliamentarian/Falcon 5k Chair

- a. Falcon 5k
- b. 475 racers are signed up for the 5K; registration will be capped at 500 since we only have enough shirts, etc. for 500; however, anyone who shows up at race day can participate; raised \$9,500 from sponsors; water stations are provided by Advanced Strategies and East End Market; roads will be closed on February 2nd; Park Life Group has donated enough to cover the substantial City of Orlando bill; people who want to volunteer can sign up or just show up; younger children can do the fun run or 100 yard dash; race will occur rain or shine.

F. VP Cultural Arts, Lawanda Thompson

- a. African American History Month is this month; some events include a drummer; talk about scientist; singing, chanting.
- b. Looking for anyone who can play traditional Irish instruments or an Irish performer; many teachers have a “leprechaun.”
- c. Would like to be sure funding is available for other programming so that we are being authentic to other’s cultures; requested additional funding, LT moved to allocate an additional \$200 to the Irish Culture performer; seconded by Will Parks; motion passes unanimously.

G. VP Events, Kristen Reynolds

- a. Staff Appreciation with Carey Phillips, Committee Chair
 - i. Taking ideas for teacher appreciation; teacher appreciation week is February 11th; suggested ideas include food and cash cards for the staff; we were able to get fees waived for cash cards; Longhorn Steakhouse, Bahama Breeze, Poke Hana, Einstein’s, the Porch, are all providing meals; middle school students are serving the teachers snacks one day; theme is “Together we Soar Higher”; banners are created; Sign Up Genius for middle school teachers; Tuesday is “Take a Selfie Tuesday” with a challenge to take a selfie with Trevor; Wednesday the elementary students will bring a treat from favorite things list; Thursday middle school students bring something for their 7th period teacher; Friday we gift the staff with gift cards; Allison Hannon is recording video re students talking about their teachers; every day will be a raffle from local businesses; we have 80 to 90 staff members and goal is to get everyone to win something. One of biggest challenges has been finding out what businesses are part of our community and who may want to sponsor meals.
- b. Possible Math & Science Nights

i. Working with Science Center to hold a Science Night

III. New Business

A. Organizational prep for 2019-20

a. Bylaw updates

1. This year we had a large executive committee and executive board for a total of 12 people. Board meetings were lengthy because of so many members. Discussion ensued re role of executive committee vs. executive board;
2. Presentation made by FW re the need to create an executive committee of five elected officers (president, secretary, treasurer, VP of communication and VP of Fundraising), who will then appoint the remainder of the board/committees; AV suggested that VP of Events should be added to the executive committee;
3. Motion made by Sean McCormick to change the Bylaws to provide for an Executive Board consisting of President, Secretary, Treasurer, Vice President of Communication, Vice President of Fundraising and Vice President of Events, Board will approve remaining committee members as needed; seconded by Annette Reyes, motion passes unanimously.
4. Falcon Fund is same as the Foundation;
5. Bylaws say that officers can serve a second year, but everyone must send in an interest form.

b. Nominating committee vote

1. PTSA is actively reviewing interest forms; Farrah Bloom moved that nominating committee include president, VP of membership, 2 grade representatives; Tracy Faust, Trish Teague and Terri Guitton; seconded by KR, motion passes unanimously.
2. Interest forms are how we first determine people who may be interested in helping at the school
3. Shawn McCormick moved that minutes be uploaded to the website; seconded by PTSA member, motion passes unanimously.

Dates to note:

Feb 2 Falcon 5K

Feb 11-15 Staff Appreciation Week

March 5 Spirit Night at Poke Hana

IV. Meeting Adjourned at approximately 8 pm.